

# Road or Land Occupancy/ Road Opening and Hoarding Permit Application

as at October 2023



## APPLICANT DETAILS

Name of organisation: \_\_\_\_\_ ABN: \_\_\_\_\_  
 Postal Address: \_\_\_\_\_  
 Full Name of Primary Contact: \_\_\_\_\_  
 Role/Position of Contact: \_\_\_\_\_ Email: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

## DESCRIPTION OF WORKS TO BE PERFORMED - *Please ensure to provide sufficient details to the nature and extent of your activity.*

Project Name: \_\_\_\_\_  
 Description /Scope of works: \_\_\_\_\_  
 \_\_\_\_\_  
 Location of works: \_\_\_\_\_  
 \_\_\_\_\_  
 Proposed period of works:  
 Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

## Land Requirements

- Road or Land Occupancy       Hoarding       Road or Land Opening

Type	Type of Hoarding	Surface Type
<input type="checkbox"/> Road <input type="checkbox"/> Footpath <input type="checkbox"/> Land	<input type="checkbox"/> A Class <input type="checkbox"/> B Class	<input type="checkbox"/> Road <input type="checkbox"/> Footpath <input type="checkbox"/> Paved Area <input type="checkbox"/> Landscaping
Length of road or Land: _____ _____ _____	Is a crane or other lifting device proposed: _____ Area m2: _____	Area m2: _____
Period of permit Date: Start: _____ End: _____	Period of permit Date: Start: _____ End: _____	Period of permit Date: Start: _____ End: _____
Total number of: <input type="checkbox"/> Days / <input type="checkbox"/> Weeks: _____	Total number of: <input type="checkbox"/> Days / <input type="checkbox"/> Weeks: _____	Total number of: <input type="checkbox"/> Days / <input type="checkbox"/> Weeks: _____

## NOTE:

No works are to commence withy out the prior consent of the Sydney Olympic Park Authority (SOPA) Such consent will be given in written following the assessment of your application.

All fees and Charges are pre the application must be paid in full prior to the Road or Land Occupancy, Road Opening or Hoarding permit being approved.

A Bond may be applied at the discretion of Sydney Olympic Park Authority and will be discussed upon application.

Sydney Olympic Park Authority will need up to 10 working days to process your application.

Traffic Management Plans must be submitted with your application, this plan must be in accordance with the NSW Roads and Traffic Authority's Traffic Control at Work Site Manual.

**Prescribed Fee (GST Included to Accompany Application)**

**Road or Land Occupancy**

Application Fee	Once only fee per application	\$145.15
Road Occupancy Fee	Per lineal Meter per lane per day (to the width of one standard lane)	\$16.57
Land Occupancy	Per Meter, 3.2 meter -wider per day	\$16.57
Skip bin	Standard sizing – Per day	\$72.34

**Hoarding**

Application Fee	Once only fee per application	\$145.15
A Class	Per lineal Meter Per Month	\$22.54
B Class	Per lineal Meter Per Month	\$57.23
Minimum Charge: 3-Monhs rental for first period		

**Road or Land Opening**

Restoration cost will be calculated by a SOPA representative if required

**Bond**

A Bond may be applied at the discretion of Sydney Olympic Park Authority and will be discussed upon application.

**New Customer Payment details**

All new customers will need to complete a new customers details form to be added into the SOPA financial system.  
This form will be provided to you by the Site Works Coordinator

**Traffic Management Plan**

This application must be submitted with all supporting documentation including an appropriate traffic control plan. This plan must be in accordance with the NSW Roads and Traffic Authority's Traffic Control at Work Site Manual.

**Declaration: *The questions overleaf must be answered and together with materials attached hereto, form part of this application***

***If a work permit is approved, the applicant agrees to:***

1. Comply with the SOPA Work Permit Procedures and Conditions.
2. Onsite dilapidation report provided before commencing works.
3. That Bonds will be applied at the discretion of Sydney Olympic Park Authority if deemed high risk and will be discussed on application.
4. Indemnify and keep indemnified, SOPA its officers, agents and contractors against all liability for death of or injury to persons or loss of or damage to property (including property of the Authority) and all actions, claims, demands, losses, damages, costs and expenses whatsoever arising in respect of the occupation or use of the location by the applicant or the carrying out The Work under this Work Permit, except to the extent to which such liability is caused by the negligence of SOPA.
5. Hold and maintain in force throughout Work, Public Liability Insurance for no less than twenty million dollars (\$20,000,000) or such other amount as may be specified by SOPA and extended to include the interests of SOPA. (Satisfactory proof of this insurance is to be provided with this Application).
6. Comply with the Work Health and Safety Act 2011 No. 10 and the Work Health and Safety Regulation 2011 No. 10, in particular with regard to the identification, assessment and management of safety hazards and the requirements of SOPA's WH&S Management Systems.
7. Application administration fee is applicable as per the Schedule of Fees and Charges.
8. A 10% project management cost will be applied to the cost if the permanent restoration works are carried out by SOPA.
9. Contractors are liable to maintenance of any restoration works for minimum of 12months. The liability period may be more depending on the location and type of the assets.
10. 50% of the bond will be retained for duration of the defect liability period.
11. Accept that there are no pre-existing fault conditions at the Site or its surrounds unless noted in a Dilapidation Survey attached to this application.
12. Comply with the Protection of the Environment Operations Act 1977, and any other relevant environmental legislation. If intending to excavate, you must obtain service plans from Before you Dig Australia.
13. I accept full responsibility for public safety and for injury to any person and/or property, which may occur during the carrying out of the work under the permit.

Signed \_\_\_\_\_ (for the applicant) Position: \_\_\_\_\_ Date: \_\_\_\_\_